



APPLICATION INSTRUCTIONS

GLOBAL UNDERGRADUATE EXCHANGE PROGRAM 2017-2018

THE GLOBAL UGRAD PROGRAM IS SPONSORED BY THE U.S. DEPARTMENT
OF STATE'S BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS AND
SUPPORTED BY THE PEOPLE OF THE UNITED STATES

THE GLOBAL UGRAD PROGRAM SUPPORTS ONE SEMESTER OF NON-
DEGREE UNIVERSITY STUDY IN THE UNITED STATES. IN ADDITION TO
ACADEMIC COURSEWORK, STUDENTS PARTICIPATE IN COMMUNITY
SERVICE

SEE FULL ELIGIBILITY CRITERIA INSIDE

APPLICATION DEADLINE: December 31, 2016

GLOBAL UNDERGRADUATE EXCHANGE PROGRAM 2017-2018

The **Global Undergraduate Exchange Program (Global UGRAD)**, sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs, is supported by the people of the United States. This international educational and cultural exchange program brings future leaders to the United States to experience the U.S. educational system, enhance their knowledge and skills, and explore U.S. culture and values. It also affords students the opportunity to educate Americans about other cultures and traditions. The Global Undergraduate Exchange Program is administered through the joint efforts of the U.S. Department of State's Bureau of Educational and Cultural Affairs, U.S. Embassies abroad and World Learning.

The Bureau of Educational and Cultural Affairs strives to ensure that its efforts reflect the diversity of U.S. society and societies abroad. The Bureau seeks and encourages the involvement of people from traditionally underrepresented audiences in all its grants, programs, and other activities and in its workforce and workplace. Opportunities are open to people regardless of their race, color, national origin, sex, age, religion, geographic location, socioeconomic status, disability, sexual orientation or gender identity. The Bureau is committed to fairness, equity and inclusion.

I. PROGRAM DESCRIPTION

The U.S. Department of State and World Learning are pleased to announce the open competition for the **Global UGRAD Program** for undergraduates for the 2016-2017 academic year. Participants will be selected for academic excellence, leadership potential, proficiency in written and spoken English, and flexibility to be an exchange student.

The Global UGRAD scholarship provides one academic semester of undergraduate, non-degree study in the United States in all fields. Interested applicants in medicine, nursing, veterinary medicine, pharmacology or other clinical fields of study, should be made aware that direct patient care, including animal care, is not permitted, and therefore academic coursework and/or program activities at participating U.S. institutions may be limited. Students will study at accredited four-year U.S. institutions of higher education, receive intensive English instruction if needed, and engage in community service, professional development workshops, and cultural enrichment activities. Participants will live on-campus with U.S. peers or in homestays with American families.

Candidates should be highly motivated and demonstrate leadership through academic work, community involvement, and extracurricular activities.

In addition to coursework in their fields of study, U.S. studies, and electives, **Global UGRAD** students engage in several non-academic activities including:

- **Pre-Departure Orientation:** Global UGRAD students must attend a pre-departure orientation (PDO) prior to departing for the United States. All parts of the PDO must be attended in their entirety.
- **Community Service:** Global UGRAD students engage with their U.S. communities through the completion of required community service.
- **Re-entry Workshop:** During the program, Global UGRAD students will attend a leadership and career development workshop in Washington, DC.

II. FINANCIAL SUPPORT

The **Global UGRAD Program** provides for students' travel to/from the U.S., university tuition, room and board, health insurance, required books, and monthly stipend for incidental expenses.

III. ELIGIBILITY REQUIREMENTS

Global UGRAD applicants will be considered without respect to race, color, religion, ethnicity, or gender. Persons with disabilities are strongly encouraged to apply.

The Global UGRAD Program is merit-based and is open to anyone **WHO IS:**

- a citizen of Ukraine who is currently residing and studying in Ukraine;
- over 18 years of age when they begin their Global UGRAD Program in the United States;
- enrolled as an undergraduate in good standing at any university, public or private;
- not enrolled in his/her final year of studies at the time of application; the Global UGRAD Program cannot be the final academic term of a student's undergraduate study;
- has a solid command of written and spoken English (English language skills should be strong enough to study in a U.S. university);
- able to begin studies in the United States in August 2017 for English Language Training or January 2018 (selected participants may not defer to a later date);
- eligible to receive and maintain the U.S. student exchange visa (J-1) required for the program;
- committed to returning to home country after the completion of the program in May 2017.

Individuals in the following circumstances **ARE NOT ELIGIBLE** for the Global UGRAD Program:

- U.S. citizens and permanent residents of the United States;
- Individuals currently studying, residing, or working outside of a participating country;
- Local employees of the U.S. missions abroad who work for the U.S. Department of State and/or the U.S. Agency for International Development (USAID); employees are also ineligible for one year following the termination of employment;
- Immediate family members (i.e. spouses and children) of U.S. Department of State and USAID employees; family members are also ineligible for one year following the termination of employment;
- Current World Learning employees and their immediate family members.

IV. STUDENT RESPONSIBILITY

Individuals participating in the Global UGRAD Program are required to uphold the academic standards of the host institution and abide by all program terms and conditions. Failure to maintain academic standards or meet the goals of the program may result in the participants' dismissal from the program.

Students will be placed at colleges and universities throughout the United States. Students **will not** be able to select their own placement. Students will take courses in their fields of study as well as U.S. studies courses. The standard number of U.S. academic credits per semester is 12. Additional credits are contingent upon US host institution and are subject to World Learning's approval. Students will live in university housing/dormitories.

Students are required to perform 20 hours of volunteer community service during their semester on the UGRAD program.

Students are expected to take one academic course related to U.S. studies. The number of credits earned during these courses is included in the obligatory 12 credits per semester.

Students will not be eligible to transfer into degree programs in the U.S. All participants must return to their home country immediately after completing their program.

V. APPLICATION INSTRUCTIONS

PLEASE NOTE that for the 2017-2018 Global UGRAD Program, **ONLY** electronic applications will be accepted. Applicants should log on to the site: www.worldlearning.org/ugrad to gain access to the online application system. Applicants will be able to complete their entire application online, as well as send online requests for letters of recommendation and upload all required documents.

Please read all instructions and information carefully before completing the application, and review all fields before making any submission online. The application can be saved and submitted at a later time. All forms in this application are to be completed in English.

To be considered for evaluation, applicants **MUST:**

- answer every question completely and carefully;
- respond to essay questions as instructed, adhering to indicated word limits;
- upload two letters of recommendation with certified translations, if necessary.
 - One recommendation **must** be completed by an instructor or advisor from the student's university
 - The second recommendation can be from another instructor, an employer, coach, former exchange program coordinator or host family. **Family members and personal friends may not provide letters of recommendation;**
- upload official undergraduate transcripts with certified English translations. Grades must be printed on official university stationery, signed by a dean or equivalent official, and certified with official university seal or by translation agency;
- upload official confirmation of the current academic year enrollment (if not included in transcript). This document does not need official translation to English;
- first-year students should enclose their certificate proving they finished the final year of their secondary education with certified English translation in place of the official university transcript. If selected as semi-finalists, students must bring transcripts to the interview;
- upload English language test score report (if taken previously). This document is not obligatory;
- upload a copy of his/her international passport bio (first) page.

Once your application is complete and supporting documents are uploaded, hit “Submit” to officially apply. Once submitted, you will not be able to change the information on the forms.

The contents of transcripts and recommendations will be verified with the appropriate institutions and instructors.

Applications are expected to represent the original thought and individual work of the applicant. Plagiarism, representing another author's language thoughts ideas or expressions as your original work without proper acknowledgment, is unacceptable. Any instance of plagiarism in a student application or essay is grounds for immediate disqualification from consideration for the program.

VI. APPLICATION DEADLINE

Late or incomplete applications will not be considered. Be sure to request all transcripts and academic recommendations in sufficient time to receive them before the application deadline.

Application Deadline: December 31, 2016, 5PM EST

For more information, please, contact us at: KyivUGRAD@state.gov and by phone: (+38 044) 521 5043

VII. SELECTION PROCESS

Competition for the Global UGRAD Program is open and merit-based. Selection committees will review all eligible applications and invite semi-finalists for interviews.

Students may be required to complete preliminary English language proficiency testing in the absence of an existing TOEFL score report. Upon receipt of applications, test scores, and interview reports, final selection will be made by the U.S. Department of State's Bureau of Educational and Cultural Affairs in Washington, D.C.

Finalists and alternates who do not have a valid TOEFL score will be required to take the Test of English as a Foreign Language (TOEFL). A limited number of finalists will be eligible for intensive English language training before beginning their academic programs in the US.

All finalists must also complete a medical exam and receive required immunizations prior to beginning the program. Participation in this program is contingent upon the availability of funding.

VIII. APPLICATION CHECKLIST

Please check that you have included all of the following (where applicable*) with your application:

- _____ Complete online application (all applicable questions must be answered)
- _____ Electronic Signature on application
- _____ *Save* and *Submit* your application online
- _____ Required essays
- _____ Two recommendations
- _____ Official translations of any recommendations not written in English originally*
- _____ Official transcripts with university/faculty seal of passed exams
- _____ Official translations of the official transcripts if not issued in English*
- _____ Official confirmation of the current academic year enrollment* (if not included in transcript). This document does not need official translation to English;
- _____ Certificate of completion of secondary education with certified English translation in place of the official academic transcript* (for first-year students only)
- _____ Photocopy of the face page of your passport and ID card